



Day Care Deluxe



E-mail: daycaredeluxe@gmail.com
Website: www.daycaredeluxe.com

“Fulfilling a great dream means having a great team.”

Application and Agreement for enrollment

Name and Surname of Child:

Mother or Legal Guardian 1: First name:

Last name: (Surname)

Marital status:

Cell no.		WhatsApp no.	
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Work no.		Home no.	
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Email Address:	
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Parent with legal custody? (yes/no)		Biological parent? (yes/no)	
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Legal Guardian? (yes/no)		Other:	
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Occupation:	
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Employer's name:		Employer's Tel no	
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Initial (Father/Guardian)

Initial (Witness)

Initial (Mother/Guardian)

Father or Legal Guardian 2:

First name:

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Last name: (Surname)

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Marital status:

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Cell no.		WhatsApp no.	
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Work no.		Home no.	
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Email Address:	
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Parent with legal custody? (yes/no)		Biological parent? (yes/no)	
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Legal Guardian? (yes/no)		Other:	
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Occupation:	
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Employer's name:		Employer's Tel no	
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Initial (Father/Guardian)

Initial (Witness)

Initial (Mother/Guardian)

Billing Information:(address)

	Zip Code:

Date of first monthly payment:			
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(Your legal liability starts on this day) (Year) (Month) (Day)

The child's information:

First name:	
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Last name:	
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Name called:	
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Male:		Female:	
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Date of Birth:				Age on date of application:	
	(Year)	(Month)	(Day)		

Home language:	
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Does he/she understand and speak English?	
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Initial (Father/Guardian)	Initial (Witness)	Initial (Mother/Guardian)

Confidential:

Please select one of the following that applies to your child:

	Yes	No
Is your child still in diapers?		
Is your child still in the process of potty training?		
Is your child fully potty trained?		
Does your child have any speech problems?		
Does your child have any hearing problems?		
Does your child have any vision problems?		
Is medication to be given continuously at the daycare?		
Does your child have any dietary restrictions?		
Does your child have severe allergies that require attention from the daycare?		
Does your child have any mental impairments?"		
Are there any other medical issues that the daycare should be aware of?		

Provide details about additional medical issues if applicable.

Initial (Father/Guardian)	Initial (Witness)	Initial (Mother/Guardian)

Password to be disclosed by parent for identification whenever needed by the office:

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<p>If any one of the parents/guardians did not sign this document, then he/she is not part of this agreement and he/she will not be allowed to collect the child at the daycare or to have any contact with the child when in the care of this facility unless he/she is an authorized “pick-up” person.</p>
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**Agreement between the parent(s)/legal guardian(s)
And
Daycare Deluxe**

DOMICILIUM CITANDI ET EXECUTANDI:

Any notice that Daycare Deluxe or its representative may wish or be required to give to the father, mother, or guardian as stated in this document shall be considered duly given if such written notice is sent by prepaid registered mail, addressed to the father, mother, or guardian at the address provided by them in this agreement. Notice shall be considered received 7 (seven) days after dispatch by registered mail from any mail agency or post office in the USA. The certificate of posting of registered mail will serve as sufficient proof of the date on which such notice was dispatched.

ENTIRE AGREEMENT:

The parties agree that this document constitutes the entire agreement between them, and that no alteration or change will be valid unless it is reduced to writing and signed by both parties.

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Initial (Father/Guardian)

Initial (Witness)

Initial (Mother/Guardian)

I,
[Father/Guardian's Name],

and/or

[Mother/Guardian's Name],

with legal custody, hereby declare:

- The information provided by me/us is accurate and to the best of my/our knowledge.
- I/we agree to adhere to the school rules.
- I/we acknowledge that the monthly fee is due in advance on or before the 2nd workday of each month.
- I/we commit to providing one calendar month's written notice if the indicated service is no longer required or agree to pay one month's fee in lieu of notice (**Notice to be given on the first day of the month for that month**).
- I/we agree to pay the monthly fees in full even if my/our child is absent due to holiday or any other reason.
- I/we understand that the daycare center will be closed annually for staff vacation during the summer break, with exact dates announced no later than March 1st of that year.
- I/we agree to pay the levy for overdue payment, legal fees, and tracing fees on overdue accounts when requested.
- I/we consent to the use and disclosure of any information in this application to third parties if required for the well-being of my/our child by the Department of Health or Education, or any entity responsible for supervising childcare centers.

<input type="text"/>	<input type="text"/>	<input type="text"/>
Initial (Father/Guardian)	Initial (Witness)	Initial (Mother/Guardian)

- I/we acknowledge the right to inspect and correct any information held on behalf of my/our child.
- I/we consent to my/our child participating in the studies of students on placement at the daycare center.
- I/we authorize any local medical doctor to attend to any emergency regarding my/our child, and I/we undertake to cover all expenses incurred.
- I/we understand that my enrollment may be cancelled by the daycare center with 7 days' notice, and no reason need be provided.
- I/we acknowledge joint and several liability for the payment of monthly fees.
- I/we understand that practical activities may incur separate charges.
- I/we acknowledge the monthly fees as stipulated in this agreement and that they may be increased with 1 month's notice.
- I/we consent to my/our child participating in all classroom, playground activities, and educational excursions arranged by the daycare center, with staff members appointed to oversee my/our child acting in loco parentis.
- I/we understand and accept that all activities are undertaken at my/our child's own risk.
- On behalf of myself/ourselves, my/our executors, my spouse, and my/our child, I/we indemnify, hold harmless, and absolve Daycare Deluxe, its principal, staff members, and any appointed personnel from any claims arising from loss or damage to property or injury to my/our child during these activities.
- I/we acknowledge that all precautions will be taken for the safety and well-being of my/our child.

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Initial (Father/Guardian)

Initial (Witness)

Initial (Mother/Guardian)

Rules and conditions for enrollment at Daycare Deluxe are as follows:

(This forms part of the enrollment contract.)

Daycare Hours:

Monday - Thursday: 6:45 AM - 6:00 PM

Friday: 6:45 AM - **5:30** PM

- The attendance register must be signed every day.
- Parents collecting their children after the agreed-upon time according to enrollment must send a message to the daycare informing us of the situation. The daycare center will then arrange to have the child supervised by a child minder at an additional minimum fee of **\$16.00** for the first hour or part thereof and **\$18.00** per hour or part thereof for any additional time.
- Only the international clock as displayed on a cell phone will be accepted to avoid disputes on observed time.
- The penalty must be paid the next day the child attends the daycare.
- Parents with any queries or requests regarding their children enrolled at Daycare Deluxe must contact the supervisor or director without delay. *No teacher is authorized to accept any requests or instructions from a parent or guardian.*
- Bulk communications with parents will only be done via the WhatsApp group created for parents for the specific year.
- **Parents need to request the link for the WhatsApp group at the office.**
- Breakfast is only served between 8:00 AM and 8:30 AM. No requests for late breakfast can be considered.
- Lunch is served between 12:00 PM and 1:00 PM.
- When applicable, parents must fill out the medication chart stipulating dosages and the time when medication is to be given.
- Medication containers are to be clearly labelled indicating the content and the name of your child.
- No medicine will be given to a child unless the medication chart has been completed and signed by the parent.

Initial (Father/Guardian)	Initial (Witness)	Initial (Mother/Guardian)

- All precautions will be taken to prevent any loss or damage to clothing. However, the daycare center does not accept responsibility if loss or damage to clothing does occur.
- Clothing must be clearly marked by the parent(s).
- No expensive jewelry (including earrings) and hair accessories are to be worn to the daycare center.
- his agreement is void if it is not signed by the parent or legal guardian who enrolled the child.
- This agreement is void if any alteration is made to any clause without the written consent of the Director of the daycare.
- Children should not bring their own toys to the daycare center as no responsibility for such toys can be accepted by the daycare.
- It is the responsibility of the parent(s) or guardian to update telephone numbers, email addresses, or any other details as provided herein.

Medical conditions:

- Children that are infected with lice or a transmittable disease must be treated without delay and will not be allowed to attend the daycare unless a medical clearance certificate of such condition can be submitted if it is issued by a medical doctor.
- It is noted that Daycare Deluxe does not accept responsibility for the treatment of such conditions.
- In the case of "head lice" infection we follow a "**no-nit policy**".
- In the case of "chickenpox" **no scabs** must be on any body part for a child to attend the daycare.
- Parents and/or guardians admit that they are aware of the risk that a contagious disease or sickness of any nature can be contracted by any child while attending the daycare and agree not to hold the daycare, the owner(s)/shareholders/members, or employees liable or responsible for any consequences of such an illness.

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Initial (Father/Guardian)

Initial (Witness)

Initial (Mother/Guardian)

All children must bring the following items to school:

- * At least 5 diapers for the day if not yet potty trained.
- * Wet wipes as required for your child.
- * A blanket for your child.
- * Extra clothes and a sweater. (All items to be clearly marked)
- * Milk in their own bottles, prepared for the day if still using a bottle.
- * If necessary, a clean bib for the day.

Extract of terms of this agreement:

The applicants:

- ▶ accept that the monthly fee is payable in advance on or before the **2nd workday** of each month.
- ▶ agree to give one calendar months' notice in writing if the service as indicated is no longer required or to pay one month's fee in lieu of notice.

(Notice to be given on the first day of the month for that month).

- ▶ agree to pay the monthly fees in full even if my/our child is away on holiday or absent for any other reason.
- ▶ agree to pay the levy for late payment, legal and collection fees on overdue accounts.
- ▶ Penalty payable in the case of late collection:
A child will be supervised by a child minder at an additional minimum fee of \$16.00 for the first hour or part thereof and \$18.00 per hour or part thereof for any additional time.
- ▶ Penalty for late collection is payable irrespective of the reason for being late (traffic/transport, etc.)
- ▶ Any penalty to be paid the next day the child attends the daycare.

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Initial (Father/Guardian)

Initial (Witness)

Initial (Mother/Guardian)

- ▶ Children infected with lice or a communicable disease will not be allowed to attend the daycare until a medical clearance certificate for such condition is issued by a medical doctor.
- ▶ For head lice infection, a “**no-nit policy**” is followed.
- ▶ For chickenpox, “**no scabs**” must be present on any body part for a child to attend the daycare.

Fees payable:

Registration Fee: \$
 (Payable every year at enrollment.)

Monthly Fee:

January \$

February – June \$

July - November \$

December \$

Hard copies of documents to be submitted with the application:

- 1] A copy of the child's Birth Certificate or Passport.
- 2] copy of the child's Medical Clinic Card indicating the vaccinations given to the child, or a signed letter stating the reason if it is not available.
- 3] copy of the father/guardian's **USA Identity Document/Passport/USA Work Permit**.
- 4] A copy of the mother/guardian's **USA Identity Document/Passport/USA Work Permit**.
- 5] A copy of an account **confirming the residential address**.

Initial (Father/Guardian)	Initial (Witness)	Initial (Mother/Guardian)

It is further agreed by the parties to this agreement that this contract may be ceded to any company or person (Legal entity) that might in future become the lawful owner(s) of the daycare trading as Daycare Deluxe.

Signed at		on	
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Full signature (Father/Guardian)	Full signature (Witness)	Full signature (Mother/Guardian)
Printed Name	Printed Name	Printed Name

Signed at		on	
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Full signature for and on behalf of Daycare Deluxe	Full signature (Witness)
Printed Name	Printed Name

Authorized Pick-up Person no 1

Male:		Female:	
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First name:

Last name:
(Surname)

Cell no.

Work no.

Relationship to child:

Authorized Pick-up Person no 2

Male:		Female:	
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First name:

Last name:
(Surname)

Cell no.

Work no.

Relationship to child:

<input type="text"/>	<input type="text"/>	<input type="text"/>
Initial (Father/Guardian)	Initial (Witness)	Initial (Mother/Guardian)